

INFORMATION SECURITY STATEMENT

Policy

Portbase has an information security policy in place that is based on ISO27001. This policy comprises a risk analysis that includes requirements and basic principles related to security aimed at preventing and/or mitigating risks. Portbase also considers undermining and cybercrime part of these risks.

IT security controls

An external party annually audits Portbase regarding the organisation and existence of the general IT control measures.

IT partners

For the implementation of its IT landscape, Portbase works together with professional IT partners who demonstrate the quality of their processes and control on the basis of third-party memorandums, international standards and certifications, such as NIST, ISAE3402 SOC2 and/or ISO27001.

Employees

All employees of Portbase are screened and must always provide a current Certificate of Conduct (*Verklaring Omtrent Gedrag* or VOG in Dutch). In addition, said employees must always sign a confidentiality clause and/or statement. This applies to both permanent employees and external employees who are hired. Furthermore, employees receive regular training in secure digital working.

PDCA cycle

Portbase periodically verifies the proper implementation and application of operational practices and control measures. This policy, company analyses and monitoring are part of a structurally and periodically executed 'plan-do-check-act' cycle. The various IT procedures, processes and control measures that Portbase has implemented have been formalised and documented. As a result, the control measures are verifiable and this ensures structural execution. Examples of control measures are:

- processes and control measures related to logical access security (Multi Factor Authentication)
- general cybercrime protection (e.g. anti-DDOS measures and logging)
- change management (e.g. checking software for vulnerabilities, testing security)
- incident and crisis management (e.g. mandatory evaluations of major disruptions)
- safeguarding continuity (including back-up and recovery exercises, Business Continuity Planning)

Portbase declares that it has in place the policy for various control measures and the implementation and verification thereof to guarantee the availability, continuity and security of the digital environment as agreed upon with customers.

Rotterdam, November 2022

Portbase management
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